



Windward Islands Airways International (Winair) N.V. P.O.
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Windward Islands Airways International (Winair) N.V. is the successful airline of St. Maarten. We have a long history and are doing well in a dynamic, international setting. Currently, we have over 260 employees, but we expect to grow substantially in the upcoming years. Winair is committed to investing in its employees, empowering them, and creating an exceptional workplace for ambitious professionals. To support further growth, Winair is looking for a :

Load Sheet Agent

Organizational Relationship

Reports to: Load Sheet Supervisor

Job Scope

The Load Sheet Agent is responsible for ensuring the safe, balanced, and efficient loading of aircraft by preparing accurate load sheets and coordinating with various operational teams.

The role requires close collaboration with:

- Flight Crew
 - Fuel Crew
 - Ramp Coordinators / Leadership
 - Passenger Service Team
 - Operations Control Center (OCC)
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Tasks and Responsibilities

- Prepare and verify aircraft load sheets, ensuring proper weight distribution and balance.
 - Calculate total aircraft weight, including passengers, baggage, cargo, and fuel.
 - Generate and deliver final load sheets to the flight crew prior to departure.
 - Coordinate with ramp agents, dispatch, and flight operations to ensure smooth aircraft turnaround.
 - Monitor and resolve discrepancies in load data or cargo handling.
 - Ensure compliance with airline policies and international aviation safety standards.
 - Maintain accurate documentation and operational records.
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Qualifications

- High school diploma or equivalent (aviation-related training preferred).
 - Previous experience in load control or ground operations is an asset.
 - Strong numerical and analytical skills.
 - Proficiency in load planning software.
 - Excellent communication and teamwork abilities.
 - Ability to work under pressure in a fast-paced environment.
 - Willingness to work flexible shifts, including nights and weekends.
 - Valid driver's license required.
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Interested in Joining Our Team?

If you are detail-oriented, safety-driven, and eager to contribute to efficient flight operations, we would love to hear from you.

Please submit the following documents to the Human Resources Department at:

humanresources@fly-winair.com

- Motivational letter
- Updated resume
- Completed application form
- Copy of your passport

If your profile matches our requirements and you hold Dutch nationality or a valid permanent residence permit, we will contact you to schedule a formal interview.